



2024 BUDGET SUMMARY

	Actual 9 months to 9/30/22	Projected Year 2022	Audited Year 2022	Approved Budget 2023	Actual 9 months to 9/30/23	Projected Year 2023	Proposed Budget 2024
Income	\$ 494,647	\$ 504,072	\$ -	\$ 482,200	\$ 507,912	\$ 526,562	\$ 475,500
Expenses							
Administration	\$ 65,414	\$ 81,302	\$ -	\$ 92,568	\$ 62,462	\$ 96,011	\$ 86,443
Payroll	262,498	347,128	-	340,706	253,559	345,892	362,709
Direct Costs	65,756	74,879	-	57,784	68,218	76,646	48,800
Other Expenses	5,211	5,819	-	7,275	2,447	3,006	7,275
Total Expenses	\$ 398,879	\$ 509,128	\$ -	\$ 498,333	\$ 386,685	\$ 521,555	\$ 505,227
Surplus, (Deficit)	\$ 95,767	\$ (5,056)	\$ -	\$ (16,133)	\$ 121,227	\$ 5,007	\$ (29,727)



2024 BUDGET INCOME

	Actual 9 months to 9/30/22	Projected Year 2022	Audited Year 2022	Approved Budget 2023	Actual 9 months to 9/30/23	Projected Year 2023	Proposed Budget 2024
1102 Town of Pawling	\$ 451,080	\$ 451,080		\$ 450,000	\$ 451,119	\$ 451,119	\$ 450,000
Dutchess County chargeback		(2,152)		-	(161)	(161)	(200)
1103 Restricted Local: Dutchess				-	13,811	13,811	-
1510 Investment Income - Interest	334	445		1,000	335	446	1,000
1201 General Donations	1,546	2,061		2,500	1,837	2,449	2,500
1202 Annual Appeal Revenue	6,120	6,120		5,000	7,200	7,200	8,000
1209 Annual Appeal Expenses		(1,858)		(1,600)	(792)	(1,600)	(2,000)
1204 Annual Book Sale Revenue	14,931	14,931		15,000	16,155	16,155	15,000
Annual Holiday Book Sale	-	500		500	-	626	600
1208 Annual Book Sale Expenses	(5,718)	(5,589)		(6,000)	(5,905)	(5,905)	(7,000)
Fundraising - Other				-	970	970	1,000
1259 APG Infrastructure Grant	8,242	8,524		-	1,936	16,924	-
1258 APG Non-Infrastructure Children		538		-	3,702	3,702	-
1255 DCFS-OCFS Grant	701			-	615	615	-
1254 ADK Grant	538	538		-			
1256 IMLS Grant (Ebooks)		10,000		-	10,000	10,000	-
5860.2 MHLS Mini Grant						1,346	
Great Stories Grant	-	-		-	1,000	1,000	-
1410 Program Fees	233	233		200	-	-	-
1501 Fine Money and Book Replacemen	2,050	2,800		2,500	1,152	1,200	500
1530 Copy Machine	66	81		100	134	179	100
1531 Computer Printing	1,307	1,696		1,500	1,478	1,970	1,500
1540 FAX	533	667		500	429	572	500
1570 Book Sales	2,172	2,706		4,000	1,554	2,600	3,000
1580 Miscellaneous Income	4,511	4,750		1,000	354	354	1,000
1300 Other in kind Service Income	6,000	6,000		6,000	-	-	-
2000 Restricted Donation					990	990	-
Total Income	\$ 494,647	\$ 504,072	\$ -	\$ 482,200	\$ 507,912	\$ 526,562	\$ 475,500



2024 BUDGET

EXPENSES: ADMINISTRATION

	Actual 9 months to 9/30/22	Projected Year 2022	Audited Year 2022	Approved Budget 2023	Actual 9 months to 9/30/23	Projected Year 2023	Proposed Budget 2024
5001 Accounting Fees	\$ 12,669	\$ 15,779		\$ 18,000	\$ 3,270	\$ 18,000	\$ 18,000
5100 Tech. - Other				-	5	5	-
5110 Tech. - Circulation and Licenses	2,817	3,380		3,000	2,034	2,034	2,500
5120 Computer Maintenance	203	271		1,000	342	683	500
5140 Website Costs				-	134	150	150
5201 Property Insurance	5,135	5,135		6,470	7,826	7,826	7,800
5202 Trustees' Insurance	2,615	2,615		2,846	2,267	2,267	2,300
5205 Sexual Abuse Insurance	4,718	4,718		7,502	7,481	7,481	7,500
5300 Office Supplies - Other	2,416	3,221		5,500	6,675	7,700	6,500
5410 Property Maintenance	3,361	4,482		6,000	2,926	3,901	6,000
5420 Janitorial	12,112	16,150		16,000	12,004	16,006	10,000
5430 Building Repairs	5,376	7,168		6,000	3,373	9,200	6,000
5510 Water Charges	467	622		750	681	908	900
5520 Sewer Charges	626	835		1,300	814	1,085	1,100
5530 Electricity	5,119	6,826		8,000	6,243	8,324	7,310
5540 Heating Oil	4,705	6,000		6,000	2,759	5,500	5,683
5550 Telecommunication	3,076	4,101		4,200	3,628	4,942	4,200
Total Admin.	65,414	81,302	-	92,568	62,462	96,011	86,443



2024 BUDGET

EXPENSES: PERSONNEL AND DIRECT COSTS

	Actual 9 months to 9/30/22	Projected Year 2022	Audited Year 2022	Approved Budget 2023	Actual 9 months to 9/30/23	Projected Year 2023	Proposed Budget 2024
5710.1 Salaried personnel	173,589	232,535		196,157	146,086	198,061	209,087
5710.2 Hourly personnel	42,362	53,456		82,818	64,314	88,904	88,985
5750.1 FICA Expense	16,262	21,878		21,342	15,838	21,953	22,802
5750.2 SUI Expense	1,967	2,411		2,400	2,104	2,805	2,800
5750.7 Workers Comp Ins.	1,083	1,083		1,137	991	991	1,000
5750.8 Disability Insurance	431	431		472	925	925	950
5750.9 Payroll Admin Fees	964	1,267		1,400	991	1,322	1,400
Technology - Software	-	-		700			700
5760 Health Insurance	23,693	31,920		33,580	22,104	30,726	34,105
5770 HR Admin Costs	1,995	1,995		500			680
5790 Staff Development	152	152		200	205	205	200
5810 MHLS Costs	5,610	7,800		6,934	5,823	7,764	7,500
5820 DVD/Videos	2,119	2,608		2,500	1,060	1,414	700
5821 Video Streaming Cost	3,578	4,719		5,000	4,462	5,949	5,000
5840 Newspapers & Magazines	2,916	3,853		2,700	1,093	1,457	2,000
5850 Books and Audio Material	9,954	13,155		11,000	7,301	11,893	8,000
add to QB Books from Book Cove Donor					12,000	12,000	12,000
Book Cove Donor						(12,000)	(12,000)
5850.1 Adult eBooks	-	-		11,000	3,910	8,558	9,000
5850.10a IMLS Grant: Adult eBooks - Fiction	6,130	6,200		-			-
5850.10b IMLS Grant: Adult eBooks - Nonfiction	6,989	7,184		-			-
5860 Childrens Book Collection	5,747	7,501		6,500	6,769	9,026	6,500
5861.1 DCFS-OCFS Grant	-	4,385		-	3,403	3,403	-
5860.1 Children's eBooks - Other	1,831	2,197		2,000	789	1,052	2,000
5860.10c Children's eBooks - IMLS Grant - Nonfiction	2,588	3,451		-			-
5860.10d Children's eBooks - IMLS Grant - Fiction	1,289	1,718		-	57	57	-
5865 Young Adult Book Collection	544	681		1,500	1,025	1,367	1,100
ADK Grant	538	538		-	57	57	-
5865.1 Young Adult eBooks	304	365		-	15	20	-
5870 Reference Book Collection	120	144		150	101	135	-
5880 Printing and Reproduction	38	46		-			-
5881 Archival Supplies & Services	1,215	225		100	1,485	1,980	100
5894.2 Children's Program Expenses	(7,346)	-		3,000	2,371	3,161	3,000
DFCS-OFSC Grant	556	556		-			-
5894.2 Children's Programs - APG Grant	15,435	-		-	11,821	11,821	-
5895.2 Young Adult Program Expenses	1,987	1,873		2,500	2,664	3,552	2,500
DCFS-OCFS Grant		399		-			-
APG Grant		26		-			-
5896.1 Adult Program Fees	(879)	(1,055)		(1,600)	(1,740)	(2,088)	(1,600)
5896 Adult Program Expense	3,854	5,209		4,500	3,542	4,723	3,000
5896.2a Adult Program Expenses - MHLS minigrant	640	1,100		-	210	1,346	-
TOTAL	\$ 328,254	\$ 422,007	\$ -	\$ 398,490	\$ 321,777	\$ 422,538	\$ 411,509
Collections and Programs	65,756	74,879	-	57,784	68,218	76,646	48,800
HR	262,498	347,128	-	340,706	253,559	345,892	362,709
TOTAL	\$ 328,254	\$ 422,007	\$ -	\$ 398,490	\$ 321,777	\$ 422,538	\$ 411,509



2024 BUDGET

EXPENSES: OTHER

	Actual 9 months to 9/30/22	Projected Year 2022	Audited Year 2022	Approved Budget 2023	Actual 9 months to 9/30/23	Projected Year 2023	Proposed Budget 2024
5910 Postage & Delivery	527	633		650	331	442	650
5930 Misc Expenses	-	-		500	-	-	-
5940 Employee Recognition	462	462		500	84		500
5945 Dues, Subs, Memberships	988	1,071		1,200	910	1,213	1,200
5950 Bank Service Charges	1,691	2,029		575	339	452	575
5960 Meals, entertainment				200		-	200
5980 Travel	399	479		400	244	325	400
6002 Marketing Materials & Events	1,145	1,145		1,200	104	139	200
Printing (for annual report)	1,738	1,738		1,800		-	-
6020 Museum Passes	250	250		250	250	250	250
6200 Interest Expense: NYS UI		221		-	185	185	-
	\$ 5,211	\$ 5,819	\$ -	\$ 7,275	\$ 2,447	\$ 3,006	\$ 7,275