**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**November 9, 2023**

**Attendees:** Amy Emke, Karen Franco, Wanda Rusiecki, Katy Fritts, Trinity Boscardin, Mary Ellen Ros, Pauline Mansfield, and Chris Fisher (Director)

**Absent:** Heather Fidler, Pat Duffy, Megan Burlington, Stephanie McLaughlin

**Call to order:** Meeting was called to orderat 6:45.

**Minutes of Previous Meeting**: Motion to approve by Amy & 2nd by Wanda. All in favor.

**Director’s Report:**A copy of the report was provided to all trustees and was posted on the Library website.

* The problem of patrons signing up for programs but then not showing up, without calling to cancel, was discussed.
* The Pawling Chamber of Commerce has presented the library with a monetary donation in honor of Jay Morales, who had served as VP of the Chamber.

Move to approve the director’s report by Amy and 2nd by Wanda. All in favor.

**Treasurer’s Report:** A copy of the report was provided to all trustees and was posted on the Library website.

* Some Library funds are being placed in Prime Alliance to earn interest until they are needed for construction projects.
* Treasurer’s report moved to file.

**New Business:**

1. Buildings & Grounds Committee Update.
   * Building Permit. Much jubilation over the fact that the building permit for ADA-compliant restrooms has finally been received from the Village.
   * Tentative schedule shows the restroom construction being completed in January.
   * Asbestos Abatement. Motion by Amy, 2nd by Mary Ellen, to approve the expenditure of $44,100 to Vinco Builders for asbestos abatement. The Library will need to close for three days (11/13 through 11/15) for the asbestos abatement.
   * We will be applying for a Donaldson Foundation grant for power-washing and exterior painting of the two Library buildings, as well as for the purchase of some new furniture for the Library interior.
2. Book Sale Committee Update.
   * Holiday Book Sale. The Holiday Book Sale will be held Saturday and Sunday, December 2-3. Board members can sign up to help with set up, breakdown, or manning checkout.
   * Discussion of possible organizations that might like some of our excess donated hardcover fiction.
3. Board Business.
   * There will be a contract between Mid-Hudson Library System (MHLS) and each member library. The wording of the contract has not yet been finalized, but Chris provided a copy of the draft contract to the Board.

**Public Comment:** There were no comments.

Motion to adjourn by Amy, 2nd by Wanda. Meeting adjourned at 7:38.

Respectfully submitted by:  Karen Franco, Secretary

**Next Meeting: December 14, 2023 @ 6:45 p.m.**