**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**October 12, 2023**

**Attendees:** Amy Emke, Stephanie McLaughlin, Karen Franco, Heather Fidler, Megan Burlington, Wanda Rusiecki, Trinity Boscardin, Pat Duffy, Mary Ellen Ros, and Chris Fisher (Director)

**Absent:** Katy Fritts

**Guest:** Pauline Mansfield

**Call to order:** Meeting was called to orderat 6:46.

**Minutes of Previous Meeting**: Motion to approve by Amy & 2nd by Wanda. All in favor.

**Director’s Report:**A copy of the report was provided to all trustees and was posted on the Library website. Items discussed were:

* Trustee education. Library trustees are required to attend two hours of training per year. Watching archived sessions also counts toward this requirement. Link to archived training: <https://kb.midhudson.org/mhls-training-on-demand/>
* Think Differently, a Dutchess County organization, will most likely be providing the funding for our library to host an Adult All Abilities program series.

Move to approve the director’s report by Amy and 2nd by Pat. All in favor.

**Treasurer’s Report:** A copy of the report was provided to all trustees and was posted on the Library website. Move to file.

**New Business:**

1. Public Relations Committee Update. The text of the Annual Appeal letter was reviewed and discussed by the Board.
2. Buildings & Grounds Committee Update.
	* Ed Hauser has provided updated estimates for the construction of the ADA-compliant restrooms and the new Children’s Wing, both of which projects are on hold due to unexpected Village permit delays.
	* Asbestos abatement was discussed.
	* Fire inspection was discussed.
3. Book Sale Committee Update. As part of the Haunted Library celebration, the Book Sale Committee will be providing a table of books for a pop-up Book & Bake Sale in front of the library on October 28.
4. Board Business.
	* The formation of a group of community volunteers (Library Friends) available for library projects (such as book sale, bake sale, fundraising events) was discussed. Stephanie volunteered to manage such a group. Karen has a database of previous book sale volunteers that will be useful to start.
	* Different types of fundraisers including a Trivia Night were discussed.
	* Potential New member: Pauline Mansfield introduced herself to the Board. She has extensive HR experience, and is on the Pawling Farmers’ Market committee.

**Public Comment:** There were no comments.

**Executive Session**: Motion to go into executive session by Amy, 2nd by Karen. All in favor. Motion to come out of executive session by Stephanie, 2nd by Amy.

Motion to adjourn by Amy, 2nd by Wanda. Meeting adjourned at 8:02.

Respectfully submitted by:  Karen Franco, Secretary

**Next Meeting November 9, 2023 @ 6:45 p.m.**