**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**September 14, 2023**

**Attendees:** Megan Burlington, Stephanie McLaughlin, Karen Franco, Heather Fidler, Wanda Rusiecki, Katy Fritts, Pat Duffy, Mary Ellen Ros, and Chris Fisher (Director)

**Absent:** Amy Emke, Trinity Boscardin

**Visitors:** Barry Ramage and Rajene Hardeman of MHLS

**Call to order:** Meeting was called to orderat 6:48.

**Minutes of Previous Meeting**: Motion to approve by Megan & 2nd by Wanda. All in favor.

**Director’s Report:**A copy of the report was provided to all trustees and was posted on the Library website. Items discussed were:

* The library’s summer programs were a big success with a total of nearly 1,000 participants.
* Using money from the MHLS mini-grant, the library has begun purchasing materials for the Pop-up Library at our Bilingual Storytime.
* Susan Stone has offered to write the proposal for a new Donaldson grant.
* The Library will be doing a Storywalk at Pawling Rotary’s Fall Fest on September 23.

Move to approve the director’s report by Megan and 2nd by Mary Ellen. All in favor.

**Treasurer’s Report:** A copy of the report was provided to all trustees and was posted on the Library website. Move to file.

**New Business:**

1. Buildings & Grounds Committee Update.
	* The asbestos survey has revealed that the Library will need asbestos abatement for any demolition involved during the construction of the ADA-compliant restrooms.
2. Book Sale Committee Update.
	* On Sept 9, the Book Sale Committee held a four-table book sale in front of the library as part of the Community Tag Sale. Total sales were $247. A big thanks to Wanda, the principal organizer, and to the trustees who helped during the sale.
	* The Holiday Book Sale is scheduled for Dec 1-3.
3. Public Relations Committee Update.
	* A draft of the Annual Appeal letter has been submitted to the Committee.
	* Reminder from Wanda that information about December library events needs to be submitted to *Pawling Living* in October.
4. Policy Committee Update. A proposed amendment re alcohol use on library property has been submitted. Motion by Megan, 2nd by Pat, to amend the alcohol use policy under the Patron Code of Conduct in the Pawling Free Library Policy Manual.

**Board Business**: Pauline Mansfield has submitted a trustee application. We will invite her to attend the October board meeting so that we can all meet her.

**Guest Comments:** Rajene and Barry introduced themselves as our representatives from Dutchess County on the MHLS Board. Barry invited trustees to attend the MHLS Annual Meeting on October 27.

Motion to adjourn by Megan, 2nd by Wanda. Meeting adjourned at 7:25.

Respectfully submitted by:  Karen Franco, Secretary

**Next Meeting October 12, 2023 @ 6:45 p.m.**