**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**August 10, 2023**

**Attendees:** Amy Emke, Stephanie McLaughlin, Karen Franco, Megan Burlington, Trinity Boscardin, Pat Duffy, and Chris Fisher (Director)

**Absent:** Wanda Rusiecki, Katy Fritts, Mary Ellen Ros, Heather Fidler

**Call to order:** Meeting was called to orderat 6:50.

**Minutes of Previous Meeting**: Motion to approve by Amy & 2nd by Pat. All in favor.

**Director’s Report:**A copy of the report was provided to all trustees and was posted on the Library website. Items discussed were:

* Progress has been made in cleaning up the library attic. During this process, interesting photographs and documents were found relating to the history of Pawling.
* The COVID barrier has been removed from the circulation desk.
* The Library has been awarded a $1,000 grant from MHLS for Spanish-language materials. The materials will be used as a pop-up library during our Bilingual Story Time.

Move to approve the director’s report by Amy and 2nd by Pat. All in favor.

**Treasurer’s Report:** A copy of the report was provided to all trustees and was posted on the Library website.

* Cyber attack insurance has been recommended for the Library. Chris will look into this and get a quote.

Treasurer’s report moved to file.

**New Business:**

* Buildings & Grounds Committee Update.
  + On July 28, the Library was notified, for the first time, that an asbestos study of the existing structure is required prior to building permits being issued. We were notified on August 4 that we could receive a conditional permit for the ADA-compliant restroom construction once we hired an asbestos contractor. The asbestos study was conducted on August 10, at which point we were told that the construction permit would now be delayed until the results of the study are received and submitted.
* Book Sale Committee Update.
  + On July 21, the Book Sale Committee delivered 26 packed boxes of children’s books from our stash of donations to Wonderland Booksavers, an organization that ships new and used books to needy schools around the world. We estimate this delivery to be approximately 1300 books.
  + The Pawling Community-Wide Garage Sale will be held Sept 9 from 9 to 4. The Library plans to participate with a book sale on several tables in front of the Library. Amy, Pat, and Megan have volunteered to help Wanda with this project.
* Annual Report to the Community. The goal is to do the mailing prior to the end-of-year holidays.

**Board Business:** We are still looking for one new board member.

**Public Comment:** There were no comments.

Motion to adjourn by Amy, 2nd by Pat. Meeting adjourned at 8:05.

Respectfully submitted by:  Karen Franco, Secretary

**Next Meeting September 14, 2023 @ 6:45 p.m.**