**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**June 8, 2023**

**Attendees:** Amy Emke, Stephanie McLaughlin, Karen Franco, Heather Fidler, Megan Burlington, Wanda Rusiecki, Katy Fritts, Trinity Boscardin, Pat Duffy, and Chris Fisher (Director)

**Absent:** Mary Ellen Ros, David Potter

**Call to order:** Meeting was called to orderat 6:47.

**Minutes of Previous Meeting**: Motion to approve by Amy & 2nd by Wanda. All in favor.

**Director’s Report:**A copy of the report was provided to all trustees and was posted on the Library website. Items discussed were:

* The Library has been awarded two Great Stories Club Grants by the American Libraries Association. These grants are targeted towards at-risk teenagers.
* State Senator Rolison is coming to visit the library July 13 at 12:30.
* Chris has been analyzing the use of library space and one thing he found is that print magazines are taking up considerable space relative to how much they are read. Different options are being considered.

Move to approve the director’s report by Amy, 2nd by Pat. All in favor.

**Treasurer’s Report:** Trinity reported that expenditures to date are on track.A copy of the report was provided to all trustees and was posted on the Library website.

* Motion by Amy, 2nd by Megan, to open two new savings accounts at an FDIC-insured financial institution offering competitive interest rates, as detailed by the Finance Committee’s report.
* Treasurer’s Report moved to file.

**New Business:**

* Buildings & Grounds Committee Update.
  + ADA-compliant restrooms. Due to the local fire code and because of the distance of the proposed construction from the property line (less than 10 feet), the plans need to be modified so that the restrooms will have a fire-resistant exterior wall. This is another detail that has held up the building permit.
  + Door Opener. The Pawling Community Foundation has granted the Library $3,000 toward an automatic door opener for the front door.
  + Security System Upgrade. Chris has contacted NY Senator Rolison about a possible Special Legislative Grant to update the Library’s security system. Senator Rolison is coming on July 13th to meet with Chris, get a tour of the library, and discuss the project.
* Book Sale Committee Update.
  + The annual sale was a success. Total sales were $16,136 ($1,267 higher than 2022). A big thank you to all volunteers who helped make the sale happen.
  + A 2nd Saturday pop-up book sale is planned for June 10.
* Policy Committee Update. Motion by Stephanie, 2nd by Heather, to approve the updated sections of the Policy Handbook related to Library Material Selection, Records Retention, FOIL Requests, and Patron Objection, as presented to the Board by email. All in favor.

**Public Comment:** There were no comments.

**Board Business:** Motion by Amy, 2nd by Stephanie, to go into executive session to discuss a personnel salary matter. Motion by Pat, 2nd by Amy to come out of executive session.

Motion to adjourn by Amy, 2nd by Katy. Meeting adjourned at 7:59.

Respectfully submitted by:  Karen Franco, Secretary

**Next Meeting July 13, 2023 @ 6:45 p.m.**