**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**April 13, 2023**

**Attendees:** Amy Emke, Stephanie McLaughlin, Karen Franco, Heather Fidler, Megan Burlington, Wanda Rusiecki, David Potter, Katy Fritts, Trinity Boscardin, Pat Duffy, and Chris Fisher (Director)

**Absent:** Mary Ellen Ros

**Call to order:** Meeting was called to orderat 6:48.

**Minutes of Previous Meeting**: Motion to approve by Amy, 2nd by Wanda. All in favor.

**Director’s Report:**A copy of the report was provided to all trustees and was posted on the Library website. Items discussed were:

* A painting by Lyn LaValle, who was a beloved member of the library staff for many years, has been hung in the library. The painting was donated by Pawling resident Erica Savereid.
* Chris is looking into grants to cover, or partially cover, the cost of an ADA-compliant door opener.

Move to approve the director’s report by Amy, 2nd by Megan. All in favor.

**Treasurer’s Report:** A copy of the report was provided to all trustees and will be posted on the Library website. Move to file.

**New Business:**

1. Buildings & Grounds Committee Update.
	* There is a problem with the door censor on the alarm system. Per Safeco, we may need to update the panel. The Committee will also explore alternate systems such as SimpliSafe.
	* Restroom construction permit is expected to be issued (finally) in the next two weeks.
2. Book Sale Committee Update.
	* Earth Day Plant Exchange & Book Sale is April 22. Gardening & Nature books, including children’s books, will be on offer.
	* Little Free Library on Appalachian Trail: Wanda and Karen renewed the book collection on April 11.
	* Annual Book Sale, May 13-14, 20-21. We are currently focusing on recruiting volunteers, especially for set up (May 11-12). Pat has created two sign-up pages online, one for trustees and one for the general public. Trustees will sign up to man the checkout desk. Pat has also created a text for an email that can be sent out to potential volunteers by trustees.
3. Public Relations Committee Update.
	* The Committee has been reviewing other libraries’ annual reports to the community, and recommends creating a less text-heavy piece, possibly on a single two-sided sheet.

**Public Comment:** There were no comments.

Motion to adjourn by Amy, 2nd by Karen. Meeting adjourned at 7:40.

Respectfully submitted by: Karen Franco, Secretary

**Next Meeting May TBD, 2023 @ 6:45 p.m.**