

PAWLING FREE LIBRARY
Board of Trustees
Minutes of Meeting
September 9, 2021

Attendees: Amy Emke, Stephanie McLaughlin, Nick Robertshaw, Susan Stone, Karen Franco, Megan Burlington, Heather Fidler, Wanda Rusiecki, and Brian Avery (Director)

Absent: David Potter, Virginia West

Call to order: Meeting was called to order at 6:50 via zoom.

Minutes of Previous Meeting: Motion to approve by Amy & 2nd by Wanda. All in favor.

Director's Report: A copy of the report was provided to all trustees. Highlights and discussion:

- Dutchess County has announced that we will receive a \$50,000 Learn, Play, Create grant to put towards the Kid's Corner project.
- Dutchess County has announced three other grant programs for which they are accepting applications (due Sept. 30). Brian is working on applications for all three.
- We received notice from the Small Business Administration that our Payroll Protection Plan loan has been forgiven.
- Sexual harassment prevention training for all staff and trustees must be completed by Oct 31.
- The currently open teen programmer position can be either full-time or part-time.
- Amy suggested the possibility of a part-time tech specialist position.

Move to approve the director's report by Amy, 2nd by Karen. All in favor.

Treasurer's Report:

- The auditors have provided a draft of the audit.
- Cash balances show us in better shape than this time last year.
- Copies of the August financials are available upon request.
- Treasurer's report moved to file.

New Business:

- a. Centennial Committee Update.
 - The Library will provide a table of used children's books for sale on Sept 25 at the Rotary Fall Fest.
 - The Centennial Committee's Scary Movie Night is coming in October.
 - The Centennial website is up and running.
- b. Buildings & Grounds Committee Update.

- The possibility of a pre-school playground on library property was discussed.
 - Villatoro's Quaker Hill Landscaping completed the tree work and vine cleanup.
- c. Reopening Committee Update.
- Due to the rising number of COVID cases in Dutchess County, the sign on the front door of the library has been changed to strongly encourage mask wearing within the library “for the safety of everyone in our community”. The sign also specifies that masks are *mandatory* for those who are not fully vaccinated.
- d. Book Sale Committee Update.
- Turnout so far has been excellent. The first weekend (Labor Day weekend) of the book sale grossed a total of \$15,120, which is even better than previous years.
 - There were 31 book dealers who paid the Early Bird fee of \$25.
 - The need to do a better job recruiting more book sale volunteers was brought up.
- e. Board Business.
- Conflict of interest. Motion by Amy to approve Nick Robertshaw’s conflict of interest declaration, 2nd by Wanda. All in favor.
 - The need for additional trustees was discussed.

Motion to adjourn by Amy, 2nd by Susan. Meeting adjourned at 8:14.

Respectfully submitted by: Karen Franco, Secretary

Next Meeting October 14, 2021 @ 6:45 p.m. via zoom.