

**PAWLING FREE LIBRARY**  
**Board of Trustees**  
**Minutes of Meeting**  
**January 14, 2021**

**Attendees:** Amy Emke, Stephanie McLaughlin, Nick Robertshaw, Susan Stone, Karen Franco, Heather Fidler, Megan Burlington, Virginia West, Wanda Rusiecki, and Brian Avery (Director)

**Guests:** David Potter, Chris Shaw, Jane Shufer

**Absent:**

**Call to order:** Meeting was called to order at 6:49.

**Minutes of Previous Meeting:** Motion to approve by Amy, 2<sup>nd</sup> by Virginia. All in favor.

**Director's Report:** A copy of the report was provided to all trustees. Items discussed were:

- Fountain Plumbing has installed a temporary oil tank.
- Motion by Amy to amend the language in our Health Screening Form to change the required quarantine time after close contact with someone who has tested positive for COVID-19, from 14 days to 10 days, 2<sup>nd</sup> by Stephanie. All in favor.
- Discussion about applying for a Paycheck Protection Program (PPP) loan. Brian and Finance Committee will look into this further.

Move to approve the director's report by Amy and 2<sup>nd</sup> by Susan. All in favor.

**Treasurer's Report:** The December statement has been delayed due to COVID issues, but will be provided to trustees upon request. Move to file.

**New Business:**

- a. Centennial Committee report
  - An article about the Centennial has appeared in the PawlingBeet ([pawlingbeet.org](http://pawlingbeet.org)).
  - The permit for the May 22 Jazz Concert on the Green has been received.
  - Chris Shaw shared a sketch of the proposed signage for the fundraising "thermometer" which will be placed in front of the library. Motion by Susan, 2<sup>nd</sup> by Stephanie, to authorize Chris to make the final design decisions. All in favor.
- b. Buildings & Grounds Committee report.
  - B&G Committee has met with the architect about the design for the new Children's Wing.

- c. Trustee Terms. Terms need to be renewed for three of the current Board members. Motion to re-appoint Stephanie McLaughlin for a new 5-year term, 2<sup>nd</sup> by Susan. All in favor. Motion to re-appoint Karen Franco, for a new 5-year term, 2<sup>nd</sup> by Wanda. All in favor. Motion to re-appoint Susan Stone for a new 5-year term, 2<sup>nd</sup> by Megan. All in favor.
- d. Potential New Board Members: David Potter and Chris Shaw introduced themselves to the Board.
- e. Motion to commend Stephanie for her time as president of the Board, 2<sup>nd</sup> by Susan. All in favor.
- f. Motion by Amy to appoint David Potter to a 5-year term as trustee, 2<sup>nd</sup> by Nick. All in favor. Motion by Amy to appoint Chris Shaw to a 5-year term as trustee, 2<sup>nd</sup> by Susan. All in favor.

Motion to adjourn by Amy, 2<sup>nd</sup> by Karen. All in favor. Meeting adjourned at 8:00.

Respectfully submitted by: Karen Franco, Secretary

**Next Meeting February 11, 2021 @ 6:45 p.m.**