

**PAWLING FREE LIBRARY**  
**Board of Trustees**  
**Minutes of Meeting**  
**October 8, 2020**

**Attendees:** Stephanie McLaughlin, Nick Robertshaw, Susan Stone, Karen Franco, Amy Emke, Heather Fidler, Megan Burlington, Wanda Rusiecki, and Brian Avery (Director)

**Absent:** Virginia West

**Call to order:** Meeting was called to order at 6:45.

**Executive Session:** Motion to go into executive session to discuss an incident report, by Stephanie, 2<sup>nd</sup> by Nick. All in favor. Stephanie moved to exit executive session, 2<sup>nd</sup> by Susan. All in favor.

**Minutes of Previous Meeting:** Motion to approve by Stephanie & 2<sup>nd</sup> by Megan. All in favor.

**Director's Report:** A copy of the report was provided to all trustees. Items discussed were:

- Brian has attended a workshop about Community Development block grants. We would like to apply for this grant for construction of ADA-compliant restrooms in the library. Brian will reach out to the Town and Village boards for backing on this. A letter of intent is due on November 13.
- Trustees have completed their annual sexual harassment training.
- A patron has repeatedly refused to comply with the mask-wearing requirement. Because she is putting other patrons and staff at risk, she will be banned from the library for a year. However, she will still be eligible for contactless checkout and online library services.

Move to approve the director's report by Stephanie and 2<sup>nd</sup> by Susan. All in favor.

**Treasurer's Report:** A copy of the report will be made available to all trustees upon request. Move to file.

**New Business:**

- a. Centennial Committee Update.
  - Throughout the centennial year, we will be honoring people or groups of people who have been important to the library over the years.
  - The history corner in the library will be updated every month. Verna Carey and Deb Muroski are working on this.
- b. Buildings & Grounds Committee Update.

- The Parking Spaces project is moving forward slowly. Terms are being reviewed by our lawyer.
- c. Reopening Committee Update.
  - We are currently at stage 5. We will remain at this stage for the present. However, if the pandemic locally worsens during the fall or winter, it may be necessary to go back to an earlier stage. The situation will be monitored by the Reopening Committee.
  - Staff has requested clarification on participating in collaborative community events (such as a school visit). The Reopening Committee is of the opinion that staff participation in particular community events should be at the discretion of the director and staff member.
- d. Little Free Library on the AT.
  - Amy recently hiked up to restock the box and discovered that it was covered with graffiti. The box will need to be cleaned or repainted.

Motion to adjourn by Stephanie, 2<sup>nd</sup> by Nick. Meeting adjourned at 7:54.

Respectfully submitted by: Karen Franco, Secretary

**Next Meeting November 12, 2020 @ 6:45 p.m.**