

**PAWLING FREE LIBRARY**  
**Board of Trustees**  
**Minutes of Meeting**  
**July 9, 2020**

**Attendees:** Stephanie McLaughlin, Nick Robertshaw, Susan Stone, Karen Franco, Dennis Munnely, Amy Emke, Heather Fidler, Megan Burlington, Virginia West, Wanda Rusiecki, and Brian Avery (Director)

**Absent:**

**Call to order:** Meeting was called to order at 6:47.

**Minutes of Previous Meetings:** Motion to approve by Stephanie & 2<sup>nd</sup> by Susan. All in favor.

**Director's Report:** A copy of the report was provided to all trustees. Items discussed were:

- Sneeze guard is currently being installed at front desk.
- About a third of patrons are now using the mylibro app for reserving books for curbside pickup.
- Program attendance (virtual programs) is down for all age groups, especially for children. Other libraries in Dutchess County are experiencing the same thing.
- Neena is offering a parent-support group in lieu of a program for the youngest kids.

Move to approve the director's report by Stephanie and 2<sup>nd</sup> by Megan. All in favor.

**Treasurer's Report:** A copy of the report was available to all trustees on request. Move to file.

**New Business:**

- a. Centennial Committee Update.
  - Chris Shaw, a member of the centennial committee, gave a Powerpoint presentation covering potential centennial events; fundraising ideas including sponsorships; a coffee table book on Pawling history; a centennial corner in the library; the centennial website; getting community engagement; marketing the centennial on social media, etc.
- b. Annual Mailing to the Community.
  - NYS mandates an annual report to the community, which can be digital or print. The Board feels that print is preferable in order to better communicate to the whole community.
  - Need to communicate: what has been happening behind the scenes; how the library has adapted during the pandemic

lockdown; what the library is doing to keep patrons safe; the upcoming centennial.

- c. Buildings & Grounds Committee Update.
  - Stephanie made a motion to apply for a State construction grant to help with Annex improvements; 2<sup>nd</sup> by Heather. All in favor.
- d. Personnel Committee Business.
  - The Board discussed how hours banked during the shutdown could be used now that the library is open.
- e. Recognition of Karen Skilling. The Board of Trustees would like to thank long-time volunteer Karen Skilling for her work at the library over ten plus years, including the book sale, tutoring, and helping with children's programs.

Motion to adjourn by Stephanie, 2<sup>nd</sup> by Wanda. Meeting adjourned at 9:12.

Respectfully submitted by Karen Franco, Secretary

**Next Meeting: August 13, 2020 @ 6:45 p.m.**