

PAWLING FREE LIBRARY
Board of Trustees
Minutes of Meeting
January 9, 2020

Attendees: Stephanie McLaughlin, Nick Robertshaw, Susan Stone, Karen Franco, Dennis Munnely, Amy Emke, Heather Fidler, Megan Burlington, Virginia West, Wanda Rusiecki, and Brian Avery (Director)

Absent:

Call to order: Meeting was called to order at 6:47.

Minutes of Previous Meeting: Motion to approve by Nick & 2nd by Susan. All in favor.

Director's Report: A copy of the report was provided to all trustees. Items discussed were:

- Stephanie made a proposal that we not do a 414 this year. Second by Amy. All in favor.
- The Pawling Free Library will be the charity of the month in February at Acme in Patterson.
- Circulation is up considerably compared to last year. DVDs and children's books in particular are up.

Move to approve the director's report by Stephanie, 2nd by Megan. All in favor.

Treasurer's Report: A copy of the report was provided to all trustees. Move to file.

- The Annual Appeal has brought in, so far, about \$3,000 more than last year.

New Business:

a. Buildings and Grounds Committee Update

- Parking. The Village Building Inspector has inspected the space to the west of the Annex and believes construction of parking spaces there is feasible. The next step is to select an engineer to do an engineering study.
- NYSEG. The electrical pole that is currently situated between the Library's main building and the Annex will be moved to Oak Street by NYSEG within the next six months. This will free up the space between the two buildings for library expansion.

b. Annual Book Sale.

- Nick has contacted Lakeside Park re spring dates (end of May and beginning of June).
- Possible sale of PFL tote bags to be filled with books was discussed.

- c. 2021 Celebration. Next meeting of the Committee will be Jan. 18.
- d. Committee Assignments. Committee Assignments were reviewed.
- e. Personnel Committee Update. Stephanie made a motion to enter into executive session, 2nd by Heather. All in favor. Stephanie made a motion to exit executive session, 2nd by Virginia. All in favor.
- f. Conflicts of interest. All Board members completed a conflict of interest form to be put on file. Stephanie made a motion to accept the disclosed conflicts of interest by Board members, 2nd by Amy. All in favor.

Motion to adjourn by Stephanie, 2nd by Karen. Meeting adjourned at 8:35.

Respectfully submitted by: Karen Franco, Secretary

Next Meeting February 13, 2020 @ 6:45 p.m.