

**PAWLING FREE LIBRARY**  
**Board of Trustees**  
**Minutes of Meeting**  
**December 12, 2019**

**Attendees:** Stephanie McLaughlin, Nick Robertshaw, Brian Smith, Susan Stone, Karen Franco, Dennis Munnely, Heather Fidler, Amy Emke, Megan Burlington, Virginia West, and Brian Avery (Director)

**Call to order:** Meeting was called to order at 6:50.

**Minutes of Previous Meeting:** Motion to approve by Stephanie & 2<sup>nd</sup> by Susan. All in favor.

**Director's Report:** A copy of the report was provided to all trustees. Items discussed were:

- Pawling Living Narrative Project will take place on Feb. 18. Volunteers are needed.
- Union Vale is not currently a member of the Mid-Hudson Library System. Stephanie made a motion to observe restrictions on use of the Library by Union Vale residents as per MHLS request. 2<sup>nd</sup> by Megan. All in favor.
- Stephanie made a motion to approve the hiring of Vero Vertiz as a library clerk. 2<sup>nd</sup> by Susan. All in favor.

Move to approve the director's report by Stephanie and 2<sup>nd</sup> by Amy. All in favor.

**Treasurer's Report:**

- Budget 2020. Stephanie made a motion to accept the 2020 budget as recommended by the Finance Committee. 2<sup>nd</sup> by Virginia. All in favor.

**New Business:**

- a. Buildings & Grounds Committee Update.
  - Parking project was discussed. Buildings & Grounds Committee plan to meet with the Village building inspector.
- b. Book Sales.
  - Holiday Book Sale. The December book sale brought in \$585, which was 25% more than last year.
  - Annual Book Sale. Venue will be same as last year. Dates will be similar.
- c. 2021 Anniversary Celebration.
  - Marketing will begin mid- to late-summer.
  - The plan is to sell sponsorships to cover costs.
  - Goal is to raise \$50,000 during the course of the celebration.
- d. Board Business.
  - Brian Smith is resigning from the Board. He will continue to share his expertise with the Finance Committee.

- Stephanie made a motion to nominate Amy Emke for vice-president. 2<sup>nd</sup> by Susan. All in favor.
- Stephanie made a motion to enter executive session. 2<sup>nd</sup> by Brian. All in favor. Brian made a motion to exit executive session. 2<sup>nd</sup> by Susan. All in favor.
- Karen made a motion to accept Wanda Rusiecki as a Board member. 2<sup>nd</sup> by Brian. All in favor.
- Brian made a motion to amend the Budget as discussed in executive session. 2<sup>nd</sup> by Susan. All in favor.

Motion to adjourn by Brian, 2<sup>nd</sup> by Karen. Meeting adjourned at 8:45.

Respectfully submitted by: Karen Franco, Secretary

**Next Meeting January 9, 2020 @ 6:45 p.m.**