

PAWLING FREE LIBRARY
Board of Trustees
Minutes of Meeting
April 11, 2019

Attendees: Stephanie McLaughlin, Nick Robertshaw, Brian Smith, Susan Stone, Karen Franco, Dennis Munnely, Amy Emke, Heather Fidler, Megan Burlington, Virginia West, and Brian Avery (Director)

Call to order: Meeting was called to order at 6:47.

Minutes of Previous Meeting: Motion to approve by Stephanie & 2nd by Susan. All in favor with the exception of Brian S. who abstained due to absence from the March meeting.

Director's Report: A copy of the report was provided to all trustees. Items discussed were:

- Nick made a motion to increase the budget for YA and Adult books by \$1,000 each due to loss of revenue from an anonymous donor. 2nd by Stephanie. All in favor.
 - Stephanie made a motion to approve the appointment of Carla Biggs as Children's Programming Specialist. 2nd by Amy. All in favor.
 - Evelina Simoes will be leaving the Library due to relocation to another state. We will miss her and wish her well.
 - The position of Circulation Supervisor is open and has been advertised.
- Move to approve the director's report by Stephanie, 2nd by Megan. All in favor.

Treasurer's Report: A copy of the report was provided to all trustees. Move to file.

New Business:

- a. Annual Book Sale. Deb Barnett is doing a formidable job running the sale this year. Five author signings are scheduled through the first weekend. Marion Grudko will be doing a performance and a signing. Several food vendors will be on site. Set up of the sale will be May 30 and 31. The flier and bookmarks have been designed.
- b. Bullet Aid Discussion. Different possibilities for the Bullet Aid application were discussed including blackout curtains for showing movies in the Annex (a popular program with Seniors) and digitization of the collection of local newspapers being stored by the Library.
- c. Annual Report to the Community. Should be ready to be mailed by mid-May.
- d. Building and Grounds Committee Update.
 - The B&G Committee met with Ed Hauser who presented potential designs for building an ADA-compliant restroom in the Library. This project would require grant money.

- The B&G Committee met with a lawyer to discuss the legal ramifications of possibly sharing parking space with the neighboring property owner.
- e. May 9th Meeting Conflict. There is a conflict on May 9 with the Dutchess County Public Library Trustees' Reception. Stephanie made a motion to move the Board Meeting that would normally meet on May 9 to May 7. Second by Heather. All in favor.

Motion to adjourn by Stephanie, 2nd by Karen. Meeting adjourned at 7:48.

Respectfully submitted by: Karen Franco, Secretary

Next Meeting May 7, 2019 @ 6:45 p.m. at Trinity Pawling conference room