

**PAWLING FREE LIBRARY**  
**Board of Trustees**  
**Minutes of Meeting**  
**February 14, 2019**

**Attendees:** Stephanie McLaughlin, Nick Robertshaw, Brian Smith, Susan Stone, Karen Franco, Amy Emke, and Brian Avery (Director)

**Absent:** Dennis Munnely

**Call to order:** Meeting was called to order at 6:50.

**Minutes of Previous Meeting:** Motion to approve by Stephanie & 2<sup>nd</sup> by Susan. All in favor.

**Director's Report:** A copy of the report was provided to all trustees. Items discussed were:

- Re-painting of the library interior has been completed.
- New computers have been set up and are fully operational.
- Library Advocacy Day in Albany is February 27<sup>th</sup>. All Board members are welcome to participate.
- The Director will be on vacation March 17-25.

Move to approve the director's report by Stephanie and 2<sup>nd</sup> by Brian S. All in favor.

**Treasurer's Report:** A copy of the report was provided to all trustees. Move to file.

- Nick made a motion to temporarily transfer \$30,000 from M&T Bank to Key Bank, pending receipt of funds from the Town. 2<sup>nd</sup> by Susan. All in favor.

**New Business:**

- a. Board Development.
  - Stephanie made a motion to re-appoint Nick Robertshaw as a trustee retroactive to January 1, 2019, and 2<sup>nd</sup> by Brian. All in favor.
  - Stephanie made a motion to appoint Megan Burlington and Heather Fidler as new trustees, 2<sup>nd</sup> by Amy. All in favor.
- b. Buildings and Grounds Update.
  - Expansion of library parking on the west side of the Annex was discussed. Potential for adding 7 parking spaces.
  - Plans for an application for a grant from the Donaldson Organization (for construction of an ADA-compliant bathroom as well as removal and replacement of the underground oil tank) were discussed.
- c. Annual Book Sale.
  - Deb Barnett is in charge of the book sale organization.

- Book sale dates will be the weekends of June 1-2 and 8-9.
  - Location will be Lakeside Park.
- d. Special Events Committee Update.
- Current members of this committee are Amy and Susan.
  - Main purpose of the committee is to organize a 100<sup>th</sup> anniversary gala for 2021.

Motion to adjourn by Stephanie, 2<sup>nd</sup> by Karen. Meeting adjourned at 8:00.

Respectfully submitted by: Karen Franco, Secretary

**Next Meeting March 14, 2019 @ 6:45 p.m.**