

PAWLING FREE LIBRARY
Board of Trustees
Minutes of Meeting
January 10, 2019

Attendees: Stephanie McLaughlin, Nick Robertshaw, Brian Smith, Susan Stone, Karen Franco, Dennis Munnely, and Brian Avery (Director)

Absent: Amy Emke

Call to order: Meeting was called to order at 6:50.

Minutes of Previous Meeting: Motion to approve by Stephanie & 2nd by Brian S. All in favor.

Director's Report: A copy of the report was provided to all trustees. Items discussed were:

- The Human Library Project will take place February 19.
- Participants are needed for the "What Are You Reading" section of *The Pawling Record*.

Move to approve the director's report by Karen and 2nd by Stephanie. All in favor.

Treasurer's Report:

- Motion made by Nick to authorize transfer of up to \$50,000 from M&T Bank account to Key Bank checking account, to be refunded as soon as the money from the Town is received. Second by Stephanie. All in favor.

A copy of the report was provided to all trustees. Move to file.

New Business:

a. Buildings and Grounds Committee Update.

- New Library roof has been completed, including new gutters. This project was mostly paid for by the Donaldson grant.
- Construction phase of the Teen Space has been completed. This construction was partially paid for by Bullet Aid (\$5,000) as well as grants from Putnam County Savings Bank (\$3,700) and West Mountain Mission (\$2,000).
- 2019 Projects.
 - i. Parking space proposal for the west side of the Library property was discussed.
 - ii. The below-ground oil tank needs to be removed.
 - iii. ADA-compliant restroom needs to be constructed.

b. Annual Booksale.

- Possibility of the book sale as part of a larger community event with Village shop workshops was discussed.

- c. Officer Elections. Dennis nominated Nick for Treasurer, Karen for Secretary, Brian for V.P., and Stephanie for President. Second by Susan. All in favor.
- d. Board Development. Stephanie has several candidates she will be contacting.

Motion to adjourn by Karen, 2nd by Stephanie. Meeting adjourned at 8:30.

Respectfully submitted by: Karen Franco, Secretary

Next Meeting February 14, 2019 @ 6:45 p.m.