

**PAWLING FREE LIBRARY**  
**Board of Trustees**  
**Minutes of Meeting**  
**October 11, 2018**

**Attendees:** Stephanie McLaughlin, Verna Carey, Nick Robertshaw, Brian Smith, Susan Stone, Karen Franco, Amy Emke, and Brian Avery (Director)

**Absent:** Dennis Munnelly

**Call to order:** Meeting was called to order at 6:48.

**Minutes of Previous Meeting:** Motion to approve by Stephanie & 2<sup>nd</sup> by Susan. All in favor.

**Director's Report:** A copy of the report was provided to all trustees. Items discussed were:

- Nick, Verna, Brian S., and Brian A. will attend the Mid-Hudson Library System (MHLS) Annual Meeting on November 2.
- Stephanie made a motion to authorize MHLS to delete from the system all charges 5 years or older. Second by Verna. All in favor.

Move to approve the director's report by Stephanie and 2<sup>nd</sup> by Amy. All in favor.

**Treasurer's Report:** A copy of the report was provided to all trustees. Move to file.

**New Business:**

1. 414 Phone Banks.
  - The proposed Library budget increase is on the ballot. Per Verna, it will appear on the back side of the ballot.
  - Phone banking needs to be organized. List of names will be divided up between Trustees and any other volunteers willing to help.
  - Brian S. will check with Daniels and Porco about the availability of their office for group phone banking by Trustees on the evening of Nov 1.
  - Legal notice re 414 will appear in the *Poughkeepsie Journal*.
2. External Policies. Stephanie made a motion to accept the revision of the external policies section of the Pawling Free Library's Policy Book, as updated. Second by Amy. All in favor.
3. Buildings & Grounds Update.
  - Teen Room construction is in progress.
  - Stephanie made a motion to accept the bid from Dutcher Avenue Builders to replace the roofs on the main library building and the library annex. Second by Susan. All in favor.

4. Health Insurance. Health insurance costs will go up in 2019. The Library will continue to offer coverage through MVP. Rate increases proposed by MVP are 8.3% for the Gold 4 Plan and 16% for the Silver 1 Plan.
5. Board Meeting Time. Start time will stay at 6:45 until the end of the year.
6. Rotary Event 10/13 at Lakeside Park. Nick will man the Library table from 11-1, Amy from 1-3.

Motion to adjourn by Stephanie, 2<sup>nd</sup> by Brian S. Meeting adjourned at 8:10.

Respectfully submitted by: Karen Franco, Secretary

**Next Meeting November 8, 2018 @ 6:45 p.m.**