

PAWLING FREE LIBRARY
Board of Trustees
Minutes of Meeting
September 13, 2018

Attendees: Stephanie McLaughlin, Brian Smith, Susan Stone, Karen Franco, Dennis Munnely, Amy Emke, and Brian Avery (Director)

Absent: Nick Robertshaw, Verna Carey

Call to order: Meeting was called to order at 6:05.

Minutes of Previous Meeting: Motion to approve by Stephanie & 2nd by Brian S. All in favor.

Director's Report: A copy of the report was provided to all trustees. Items discussed were:

- Mid-Hudson Library System has approved the Library's application for a construction grant to cover the construction of the Teen Space. The application can now be moved on to the next phase, review by the NYS Division of Library Development.
- The Library will participate in National Voter Registration Day, September 25. Trustees will man the Voter Registration table in the library.
- The Mid-Hudson Library System breakfast and annual meeting will take place November 2.

Move to approve the director's report by Stephanie and 2nd by Brian S. All in favor.

Treasurer's Report: A copy of the report was provided to all trustees. Move to file.

- Brian S. moved that the PFL Endowment Fund be invested as per the Vanguard suggestion into the four Vanguard index funds. Second by Stephanie. All in favor.
- Brian S. moved that the Board accept the Finance Committee's recommendation that we create a savings account at Putnam County Savings Bank for restricted capital funds. Second by Stephanie. All in favor.

New Business:

- a. Bylaws Discussion and Amendment re Number of Trustees. Stephanie moved that the Board pass an amendment to the bylaws setting the number of members of the Board of Trustees at 9. Second by Susan. All in favor.
- b. Petition Update and 414 Resolution. In total, 637 residents of the Town of Pawling signed petitions to put the Library budget up for a vote. Stephanie made a motion to endorse the petitions signed by qualified voters of the

Town of Pawling and direct the following question to be voted on at the next general election of the Town of Pawling: "SHALL THE ANNUAL CONTRIBUTION OF THE TOWN OF PAWLING FOR THE OPERATING BUDGET OF THE PAWLING LIBRARY BE INCREASED BY \$60,000 DOLLARS TO THE SUM OF \$450,000 DOLLARS ANNUALLY?" Second by Brian S. All in favor.

c. Annual Appeal Letter. Discussion re best mailing date.

Motion to adjourn by Stephanie, 2nd by Brian S. Meeting adjourned at 6:55.

Respectfully submitted by: Karen Franco, Secretary

Next Meeting October 11, 2018 @ 6:45 p.m.

Proposed amendment to The Pawling Free Library Board of Trustees Bylaws

We resolve to amend The Pawling Free Library Board of Trustees Bylaws Governance § 1.B to read as follows:

The Board of Trustees shall consist of 9 members. Trustees shall be adults residing or owning property within the geographical limits of the library district, who shall hold a term of 5 years from the date of appointment by the board.

We resolve to amend The Pawling Free Library Board of Trustees Bylaws Governance § 1.C to read as follows:

Whereas the charter of the Pawling Free Library permits a board consisting of no fewer than seven members and no more than fifteen, the Board of Trustees may amend its bylaws to set the size of the board at any exact number of trustees which falls within the range established by law and charter.

The current Governance bylaws read as follows:

- a. This organization shall be called The Board of Trustees of the Pawling Free Library of Pawling, New York. By virtue of the provisions of the Education Law of the State of New York, the Board of Trustees shall exercise the powers, authority and assume the responsibilities and duties delegated to it under the said statute and duties as further defined hereunder in these bylaws. Each Board appointee will be given a copy of the By-laws and Policies, and will signify receipt and understanding with a written confirmation, to be kept on file.
- b. The Board of Trustees shall consist of not more than 15, and no less than 7, adults residing or owning property within the geographical limits of the library district, who shall hold a term of 5 years from the date of appointment by the board.
- c. Any vacancies on the Board shall be filled by application and review by the present Board members. The candidate's approval will be voted upon by the membership. A candidate will only be appointed a Trustee if a majority of the Trustees approve said nomination.
- d. Reappointment of Trustees shall be considered by the remaining Board members one month prior to the expiration of their term. There shall be no term limits for Trustees.

If approved, the Governance bylaws will read as follows:

- a. This organization shall be called The Board of Trustees of the Pawling Free Library of Pawling, New York. By virtue of the provisions of the Education Law of the State of New York, the Board of Trustees shall exercise the powers, authority and assume the responsibilities and duties delegated to it under the said statute and duties as further defined hereunder in these bylaws. Each Board appointee will be given a copy of the By-laws and Policies, and will signify receipt and understanding with a written confirmation, to be kept on file.
- b. The Board of Trustees shall consist of 9 members. Trustees shall be adults residing or owning property within the geographical limits of the library district, who shall hold a term of 5 years from the date of appointment by the board.
- c. Whereas the charter of the Pawling Free Library permits a board consisting of no fewer than seven members and no more than fifteen, the Board of Trustees may amend its bylaws to set the size of the board at any exact number of trustees which falls within the range established by law and charter.
- d. Any vacancies on the Board shall be filled by application and review by the present Board members. The candidate's approval will be voted upon by the membership. A candidate will only be appointed a Trustee if a majority of the Trustees approve said nomination.
- e. Reappointment of Trustees shall be considered by the remaining Board members one month prior to the expiration of their term. There shall be no term limits for Trustees.

This amendment was submitted for vote by Stephanie McLaughlin, Board President, on September 13, 2018.