

**PAWLING FREE LIBRARY**  
**Board of Trustees**  
**Minutes of Meeting**  
**June 14, 2018**

**Attendees:** Stephanie McLaughlin, Verna Carey, Nick Robertshaw, Brian Smith, Frank Sinisi, Susan Stone, Karen Franco, and Brian Avery (Director)

**Absent:** Dennis Munnelly

**Guest:** Amy Emke

**Call to order:** Meeting was called to order at 6:45.

**Minutes of Previous Meeting:** Motion to approve by Stephanie & 2<sup>nd</sup> by Brian. All in favor.

**Director's Report:** A copy of the report was provided to all trustees. Items discussed were:

- Thank you to Joseph Munier for donation of some new shelves for the Library.
- Stephanie made a motion to upgrade the Library's internet connection. 2<sup>nd</sup> by Frank. All in favor.
- Positive feedback from parents about Neena and Kate's programs.
- Move to approve the director's report by Stephanie and 2<sup>nd</sup> by Brian S. All in favor.

**Treasurer's Report:** A copy of the report was provided to all trustees. Move to file.

- Finance Committee will discuss the possibility of opening a Library account with the Putnam County Savings Bank.
- Spring book sale net was \$9,500.
- Personnel costs will go up in the summer.
- Audit is not yet completed due to corrections requested.

**New Business:**

- a. Book Sale.
  - We do not get enough volunteers for set-up and breakdown of the sale.
  - Community good will from the book sale is tremendous.
  - Recommended that we pay the moving company to carry the boxes from the truck to the appropriate tables.
  - Get an early commitment of the firehouse venue for the sale.
  - Book sorters will make an effort to be more selective.
- b. 414 Update.

- So far we have about 300 signatures to get the Library budget on the ballot. Goal is 600.
  - Community businesses have been very supportive in putting up the flyers about the Library's services to the community.
- c. Computer Space/Teen Space Update.
- The "quiet use" computers have been set up and are being used by the public.
  - Finance options for construction of the teen space were discussed.
- d. Policy Committee. Stephanie will schedule a meeting of this committee.
- e. 90<sup>th</sup> anniversary of the Library founding. Celebratory/fundraising event to be planned.
- f. Advisory Board for the Library. Stephanie will pursue.
- g. Board Development.
- Potential Board member Amy Emke introduced herself.

Stephanie moved to go into executive session referent to 105 Section F. No vote was taken. Stephanie moved to go out of executive session.

Stephanie moved to approve Amy Emke as a Board Trustee. 2<sup>nd</sup> by Susan. All in favor.

Motion to adjourn by Stephanie, 2<sup>nd</sup> by Nick. Meeting adjourned at 8:35.

Respectfully submitted by: Karen Franco, Secretary

**Next Meeting July 12, 2018 @ 6:45 p.m.**