

PAWLING FREE LIBRARY
Board of Trustees
Minutes of Meeting
April 12, 2018

Attendees: Stephanie McLaughlin, Verna Carey, Nick Robertshaw, Brian Smith, Susan Stone, Karen Franco, Frank Sinisi, Dennis Munnelly, and Brian Avery (Director)

Call to order: Meeting was called to order at 6:47.

Minutes of Previous Meeting: Motion to approve by Stephanie & 2nd by Verna. All in favor.

Director's Report: A copy of the report was provided to all trustees. Items discussed were:

- Mid-Hudson Trustee Dinner will be held next month.
- Problems with the server have not yet been entirely resolved. The problem is with the configuration, not with the hardware itself.
- Pawling Library brochure has been updated.
- Brian A. will explore the possibility of hiring an intern to help with the Children's programming.
- An incident involving a patron was discussed.

Move to approve the director's report by Stephanie and 2nd by Brian S. All in favor.

Treasurer's Report:

- The audit has not yet been completed.
- A copy of the Treasurer's Report was provided to all trustees. Move to file.

New Business:

- 414 Update.
 - Stephanie and Nick had a productive meeting with James Schmidt.
 - Plans for the marketing of the campaign are progressing.
 - "Growing Together" was decided on as the best tagline.
- Book Sale 2018.
 - Volunteer sign-up sheets will be going up in the library.
 - Flyers need to go up in library and around town.
 - Set-up of the sale will begin on Thursday, May 10. Board members are expected to help.
 - Article and ad will be running in *The Pawling Record* in April.
- Policy Committee Meeting Report. Policy Committee met to discuss the issue of video games being played in the Library.
 - The current video games being played in the Library are rated E-10+; thus, they are not in the violent category. The only Teen-rated

games the Library is purchasing are sports games. No Adult-only games are being purchased.

- The patron code of conduct has been updated for greater clarity and will be posted near the computer area.
- Motion to amend the Computer Use and Internet Policy by Stephanie. Second by Frank. In favor 7. Opposed 1 (Susan).
- Buildings and Grounds Committee Meeting Report.
 - We have received two bids for creating the enclosed teen space; we are awaiting a third bid.
 - As of now, we do not have any Foundation money to cover the expenses of creating the teen space.
 - Move to approve the creation of a quiet area with two computers reserved for “quiet use only” (e.g., homework and research) in the back of the library, by Stephanie. Second by Frank. All in favor.
 - Move to petition Mid-Hudson to create a new “loan rule” which we could apply to laptop checkout. Second by Nick. All in favor.
- Trustee Terms/Board Business.
 - The terms of the Board members have been rectified.
 - Need to recruit new Board members.
 - Motion by Stephanie to accept the resignation of Cliff Johnsen from the Board of Trustees, effective March 29. Second by Susan. All in favor.

Motion to adjourn by Karen, 2nd by Frank. Meeting adjourned at 9:07.

Respectfully submitted by: Karen Franco, Secretary

Next Meeting May 10, 2018 @ 6:45 p.m.