

**PAWLING FREE LIBRARY**  
**Board of Trustees**  
**Minutes of Meeting**  
**March 8, 2018**

**Attendees:** Stephanie McLaughlin, Verna Carey, Nick Robertshaw, Susan Stone, Karen Franco, Dennis Munnely, Cliff Johnsen, and Brian Avery (Director)

**Absent:** Brian Smith, Frank Sinisi

**Call to order:** Meeting was called to order at 6:48.

**Minutes of Previous Meeting:** Motion to approve by Stephanie & 2<sup>nd</sup> by Nick. All in favor.

**Director's Report:** A copy of the report was provided to all trustees. Items discussed were:

- Technical issues. There have been some problems with the public computers due to a failure of the old server. Problem should be resolved soon. There has also been a problem with the fax machine's connectivity. Frank will attempt to diagnose the problem.
- Library was closed on March 7 due to the storm.
- Mid-Hudson Battle of the Books program has asked the Pawling Free Library to sponsor the program and manage the organization's finances. Nick will research the amount of work involved prior to a decision being made.
- Out-of-network library cards. This issue is tabled for the present.
- Issue of allowing loud and/or violent computer games to be played on the public computers in the library was discussed. Library patrons have expressed strong concern. One patron suggestion is to have a specified game hour when loud computer games could be played. This issue will be discussed by the Policies Committee.
- Annual Report to the State submitted to Board by Brian. Stephanie moved to accept the report pending possible correction to Trustee Terms of Office. Nick seconded. All in favor.

Move to approve the director's report by Karen and 2<sup>nd</sup> by Susan. All in favor.

**Treasurer's Report:**

- Nick made a motion that we temporarily transfer \$25,000 out of the M&T building account to the Library's Key Bank checking account. The money will be returned once the check from the Town is received. Verna seconded. All in favor.
- A copy of the January-February report was provided to all trustees. Move to file.

**New Business:**

- Chapter 414 Implementation.
  - Danosky & Associates has created a *414 Campaign Guide*, including a timeline, for the Board to follow.
  - Stephanie made a motion to approve in principle the submission of a 414 ballot resolution to the Town increasing the annual appropriation by the Town to the Library by \$60,000 to \$450,000. Nick seconded. All in favor.
- Book Sale 2018.
  - The book sale will be advertised in the Pawling Record in April. Book sale committee will decide on the size of the ad.
  - Susan will also write an article about the sale.
- Update on Grant Applications.
  - The Donaldson Trust will make a decision about the grant for the Library roof in April.
  - Susan has also contacted two additional organizations about possible grants: West Mountain Mission and Famularo & Kinzer.
  - Updating the Library restroom and making it ADA compliant is a priority.
- Buildings & Grounds Committee Meeting Report.
  - Susan has requested designs and estimates from several companies for the enclosed, noise-mitigating Teen Space.
- Committees List Update.
  - The Committees List was reviewed by the Board and updated for 2018.
- Board Development.
  - New members are needed for the Board of Trustees.
  - Nick made a recommendation to appoint Dennis Munnely to an additional five-year term on the Board. All agreed.

Motion to adjourn by Stephanie, 2<sup>nd</sup> by Susan. All in favor. Meeting adjourned at 8:50.

Respectfully submitted by: Karen Franco, Secretary

**Next Meeting April 12, 2018 @ 6:45 p.m.**