

**PAWLING FREE LIBRARY**  
**Board of Trustees**  
**Minutes of Meeting**  
**February 8, 2018**

**Attendees:** Stephanie McLaughlin, Verna Carey, Nick Robertshaw, Brian Smith, Frank Sinisi, Susan Stone, Karen Franco, Dennis Munnely, and Brian Avery (Director)

**Absent:** Cliff Johnsen

**Call to order:** Meeting was called to order at 6:48.

**Minutes of Previous Meeting:** Motion to approve by Stephanie & 2<sup>nd</sup> by Susan. All in favor.

**Director's Report:** A copy of the report was provided to all trustees. Items discussed were:

- Verna would like the Director to keep a maintenance log of repairs or upgrades to the Library facilities.
- There is a new option to provide Mid-Hudson library cards to people residing outside the Mid-Hudson area, if requested. Debate over what the charge for these cards should be. Brian A. will investigate what other Mid-Hudson libraries are charging.
- Cleaning Service is now coming 3 times a week.

Move to approve the director's report by Stephanie and 2<sup>nd</sup> by Frank. All in favor.

**Treasurer's Report:** The current cash position is better than last year. The first payment from the Town is due to be received in March.

**New Business:**

- 414 Implementation. Stephanie made a motion to hire Sharon Donosky to assist with the process of implementing Chapter 414. Second by Verna. All in favor.
- Book Sale 2018.
  - The book sale will take place May 12-13 and 19-20 at the Pawling Firehouse. Thanks to Verna for getting this venue.
  - The booksalefinders.com ad is up.
  - Susan will do the publicity, except for social media.
- Library Roof Replacement.
  - Buildings and Grounds Committee has received two estimates from contractors.
  - Susan will create a grant application to submit to the Donaldson Charitable Trust.

- Proposed Teen Room. Thanks to Ed Hauser for drafting a design for the proposed noise-mitigating Teen Room. The Buildings and Grounds Committee will prepare a final design and estimate to submit to the Board.

Motion to adjourn by Stephanie, 2<sup>nd</sup> by Karen. Meeting adjourned at 8:15.

Respectfully submitted by: Karen Franco, Secretary

**Next Meeting March 8, 2018 @ 6:45 p.m.**