

**PAWLING FREE LIBRARY**  
**Board of Trustees**  
**Minutes of Meeting**  
**January 11, 2018**

**Attendees:** Stephanie McLaughlin, Verna Carey, Nick Robertshaw, Brian Smith, Susan Stone, Karen Franco, Dennis Munnely, Cliff Johnsen, and Brian Avery (Director)

**Absent:** Frank Sinisi

**Call to order:** Meeting was called to order at 6:47.

**Minutes of Previous Meeting:** Motion to approve by Stephanie & 2<sup>nd</sup> by Susan. All in favor.

**Director's Report:** A copy of the report was provided to all trustees. Items discussed were:

- Museum passes. Director will make the final decision about whether to allow only Pawling-Holmes residents or all Mid-Hudson library cardholders to use the limited number of passes.
- E-books. Demand for e-books is higher than for print books; however, they are more expensive than print books.

Move to approve the director's report by Stephanie and 2<sup>nd</sup> by Brian S. All in favor.

**Treasurer's Report:**

- Vanguard Account. Motion: Stephanie McLaughlin, President, and Nicholas Robertshaw, Treasurer, shall be authorized to act on behalf of the Library in connection with any Vanguard mutual fund or brokerage account. Verna moved, Brian S. seconded. All approved. Full wording of the motion is attached.

A copy of the report was provided to all trustees.

**New Business:**

- a. Long-Range Plan. Motion to approve the 2018-2022 Long Range Plan as amended, by Verna, second by Susan. All in favor.
- b. 414 Implementation. After speaking to the Town Supervisor and [pawlingtaxcut.org](http://pawlingtaxcut.org), the Library Board will vote on its intent to put an increase in the library's municipal budget up for a public vote in 2018. The Mid-Hudson System has provided libraries with a timeline showing the steps in the process of implementing Chapter 414 of the laws of New York State.
- c. Book Sale 2018. Lathrop Hall is not available in May. Susan Smith is reaching out to the Recreation Dept. to see if this venue is available in either April or June.

- d. Teen Space. Creating separate, noise-mitigating teen space should be integral to a phased expansion plan. The Building & Grounds Committee has been tasked with providing a recommendation to the Board.
- e. Conflict of Interest Form. This required form has been signed by all Board members.
- f. Sunday staffing. Currently there are no staff members interested in the Sunday hours. A new position will be created for Sunday staffing.

Motion to adjourn by Stephanie, 2<sup>nd</sup> by Karen. Meeting adjourned at 8:20.

Respectfully submitted by: Karen Franco, Secretary

**Next Meeting February 8, 2018 @ 6:45 p.m.**