**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**June 8, 2017**

**Attendees:** Stephanie McLaughlin, Verna Carey, Nick Robertshaw, Brian Smith,Susan Stone, Karen Franco, Dennis Munnelly, and Brian Avery (Director)

**Absent:** Frank Sinisi, Cliff Johnsen

**Call to order:** Meeting was called to orderat 5:45.

**Minutes of Previous Meeting**: Motion to approve by Stephanie & 2nd by Brian S. All in favor.

**Director’s Report:**A copy of the report was provided to all trustees. Items discussed were:

* 3-D printer requires maintenance.
* Fire inspection revealed some compliance issues, such as expired extinguishers. All issues are being addressed.

Move to approve the director’s report by Stephanie and 2nd by Susan. All in favor.

**Treasurer’s Report:** A copy of the report was provided to all trustees. Items discussed were:

* Mortgage of the Library Annex building has been paid off.
* Book sale: receipts were down, but so were expenses. Weather was inclement during the book sale weekend, though we still had a good turn-out.
* Resolution was proposed, seconded and adopted: That Stephanie McLaughlin, President of the Pawling Free Library, and Nicholas Robertshaw, Treasurer, should be added as having authorized access to the Pawling Free Library’s Safety Deposit Box, at M. and T. Bank in Pawling. This should be in addition to Brian Smith, who is currently authorized.
* Motion to post the 2016 audit to the Library website. Seconded and approved.

**Public Relations:**

1. Feasibility Study Update. Additional interviews have been held.
2. Annual Report to the Community has been mailed to the public.

**New Business:**

1. Motion to approve hiring of Neena McBaer and Martina Marchese. Motion made by Stephanie, seconded by Dennis, and approved.
2. Holiday Pay. Stephanie made a motion to accept the proposed amendment to the Personnel Policy concerning holiday pay effective immediately. Seconded by Susan. All in favor.
3. Next Meeting Date discussed.
4. 414 for 2018. The timeline for placing a Chapter 414 Proposition on the municipal ballot for the 2018 election was discussed.
5. Mandatory weed. A list of outdated books whose removal from library shelves is required by the Mid-Hudson Library System has been received. The Library has until September to comply.

**Public Comment.** A member of the public questioned the library’s policy requiring a photo ID, in the absence of a library card, for using the computers. The Library will take this under consideration.

Motion to adjourn by Stephanie, 2nd by Karen. Meeting adjourned at 6:38.

Respectfully submitted by Karen Franco, Secretary

**Next Meeting August 10, 2017 @ 6:45 p.m.**