**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**March 9, 2017**

**Attendees:** Stephanie McLaughlin, Verna Carey, Nick Robertshaw, Brian Smith, Karen Franco, Dennis Munnelly, and Brian Avery (Director)

**Absent with leave:** Frank Sinisi, Susan Stone

**Absent:** Cliff Johnsen

**Call to order:** Meeting was called to orderat 6:45.

**Minutes of Previous Meeting**: Motion to approve by Verna & 2nd by Nick. All in favor.

**Director’s Report:**A copy of the report was provided to all trustees. Items discussed were:

* Employee reviews have been completed.
* Brian Avery has completed the Pawling Library Annual Report for Public and Association Libraries – 2016. Motion to accept by Stephanie. Second by Verna. All in favor.
* Discussion of the ordering of new books. Decision-making takes into account the number of other Mid-Hudson libraries that have a particular title as well as the number of patrons who have requested it.

Move to approve the director’s report by Stephanie and 2nd by Brian Smith. All in favor.

A motion was made by Stephanie to go into executive session for the purpose of personnel discussion. Second by Brian Smith. A motion was made to exit executive session by Stephanie and seconded by Brian Smith.

**Treasurer’s Report:** The treasurer’s report was entered into file.

**Public Relations:**

1. Feasibility Study Update. Ten interviews have already taken place.
2. Annual Report to the Community. Susan and Brian A. are currently working on this.

**New Business:**

1. Book Sale.The booksale will take place under a tent on Charles Colman Blvd. Dates for the booksale are May 13-16.
2. Nada Davis. Verna will gather donations from the trustees for a gift in honor of the late Nada Davis, a long-time volunteer with the Library. The gift will go to the Pawling Resource Center.
3. Trustees Dinner. The dinner will take place May 2. Trustees will let Brian A. know if they can attend.

Motion to adjourn by Stephanie, 2nd by Brian. Meeting adjourned at 8:05.

Respectfully submitted by:  Karen Franco, Secretary

**Next Meeting April 13, 2017 @ 6:45 p.m.**