

PAWLING FREE LIBRARY

Board of Trustees
Minutes of Meeting
Jan. 9, 2014

Attendees: Brian Smith, Janet Prince, Karen Franco, Stephanie McLaughlin, Dennis Munnely, Frank Sinisi, and Casey Conlin (Director)

Excused: Verna Carey

Trustees Emeritus: Dr. George M. Coulter and Betsy Brockway

Meeting was called to order at 6:50 p.m. with the Pledge of Allegiance.

Minutes of Previous Meeting approved by Karen and 2nd by Janet. All in favor.

Director's Report: The Director presented his report. There was a discussion of the schedule of holiday closures for 2014; the possibility of getting a 3D printer for library patron use; the possibility of getting Kindle Fires for use in the Children's Section; the possibility of starting a Sewing Club as a library program; and the plan to get museum passes (to both local and NYC museums) for use by library patrons. Move to accept Director's Report by Brian and 2nd by Dennis. All in favor.

Treasurer's Report: The Treasurer's Report was presented by Janet Prince.

- a) **2014 Budget.** The proposed 2014 Budget was presented by Brian Smith. Brian moved to accept the Budget as presented, 2nd by Stephanie. All in favor.
- b) **Allocation of funds from Reserve Fund to Building Fund.** Brian made a motion to transfer \$40,000 from the Reserve Fund to the Building Fund. 2nd by Frank. All in favor.
- c) **Deferred Compensation Plan.** Brian moved to establish a Deferred Compensation Plan for Library employees. All in favor.

Buildings and Grounds: Frank reported that there had been no B&G problems during the recent snowstorms and unusually cold weather. The possibility of grading the area between the main Library building and the Library annex was discussed. Brian will follow up on this.

Public Relations: The idea of creating a Pawling Free Library Quarterly Newsletter to be mailed to all Postal Patrons of Pawling and Holmes was discussed. A suggestion was made that the first issue include the Annual Report, information about the Spring Booksale, and the summer program schedule. Planned date for sending the first Quarterly Newsletter to the printer is May 1.

Specific Items:

Annual Report to the Community: This report will be included in the May 1 Quarterly Newsletter mailing.

Expansion Update: Brian reported that he had heard back from only one of the two architects.

Appalachian Trail: The lettering on the AT “Little Library” box has been completed. The box will be set up on the AT in the spring.

Memorial Garden: Every effort will be made to see that the Summer Program Tent and its activities do not interfere with the Memorial Garden.

Booksale Dates and Venue: The dates and venue for the Annual Booksale need to be determined as soon as possible. Brian will follow up.

Adjourn: Motion by Brian Smith and 2nd by Karen Franco. Meeting adjourned at 8:40 p.m.

Respectfully Submitted by: Karen Franco, substituting for Verna J. Carey, Secretary

Next meeting will be February 13 @ 6:45 p.m.