**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**December 8, 2016**

**Attendees:** Brian Smith, Stephanie McLaughlin, Dennis Munnelly, Nick Robertshaw, Frank Sinisi, Susan Stone, Karen Franco, and Brian Avery (Director)

**Absent with leave:** Verna Carey

**Absent:** Cliff Johnsen

**Trustee Emeritus:** Betsy Brockway

**Call to order:** Meeting was called to orderat 6:48.

**Minutes of Previous Meeting**: Motion to approve by Brian Smith & 2nd by Susan Stone. All in favor.

**Director’s Report:**A copy of the report was provided to all trustees. Items discussed were:

* Requests by other organizations to use library space
* Water cooler policy
* Possibility of using the $5,000 grant received through Senator Terrence Murphy to replace two aging AWE machines

Move to approve the director’s report by Brian Smith and 2nd by Frank Sinisi. All in favor.

**Treasurer’s Report:** A copy of the report, which included the proposed budget for 2017, was provided to all trustees. The budget was drafted by a committee consisting of Nick Robertshaw, Brian Smith, and Brian Avery. Nick Robertshaw moved to approve the 2017 budget with a 2nd by Brian Smith. All in favor.

**Public Relations:** The annual Holiday Book Sale took place in the Library Annex December 2-4. The sale netted $632. A thank you to all volunteers who contributed to making the sale a success. A big thank you to Santa Claus who visited the library on December 3 and delighted many young patrons.

**New Business:**

1. Fundraising for the Expansion: We are currently in the Feasibility Study phase of the expansion project.
2. Resignation of Nicole Curcio. It was with great regret that the Board learned of the resignation of Nicole Curcio, Youth Services Programming Coordinator. We wish her well in her further endeavors. Director Brian Avery will be interviewing candidates for the Youth Services position next week.
3. Trustee Nominations. Terms are expiring for Trustees Stephanie McLaughlin, Brian Smith, and Karen Franco. Nick Robertshaw proposed that all three be nominated for another term. All accepted. Unanimous consent.
4. Officer Selection. Brian Smith and Verna Carey are stepping down as President and Secretary, respectively. The Trustees wish to profoundly thank Brian and Verna for all the work they have done over the years on behalf of the library.
   * Brian Smith nominated Stephanie McLaughlin as President, 2nd by Nick Robertshaw, all in favor.
   * Brian Smith nominated Nick Robertshaw as Treasurer, 2nd by Frank Sinisi, all in favor.
   * Brian Smith nominated Frank Sinisi as Vice-President, 2nd by Stephanie McLaughlin, all in favor.
   * Brian Smith nominated Karen Franco as Secretary, 2nd by Stephanie McLaughlin, all in favor.

Motion to adjourn by Brian Smith, 2nd by Nick Robertshaw. Meeting adjourned at 8:15.

Respectfully submitted by:  Karen Franco, Secretary

**Next Meeting January 12, 2017 @ 6:45 p.m.**