**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**Aug. 14, 2014**

**Attendees:** Verna Carey, Cliff Johnson, Dennis Munnelly, Janet Prince, Frank Sinisi, Brian Smith and Casey Conlin (Director)

**Excused:** Stephanie McLaughlin, Karen Franco

**Trustees Emeritus:** George M. Coulter, D.D.S. and Betsy Brockway

Meeting opened at 6:50 with Pledge of Allegiance.

**Minutes of Previous Meeting**: Approved by Brian Smith & 2nd by Dennis Munnelly. All in favor.

**Director’s Report:** In addition to report sent to all trustees, Casey indicated that passes for children’s museum, Intrepid and other venues have been well received. Free passes were limited to 2 per family. Report approved by Brian Smith and 2nd by Verna Carey.

**Treasurer’s Report:** Motion made by Brian to move $54,954 from discretionary fund to Pawling Library Building Fund with 2nd by Frank Sinisi. All in favor. Janet Prince looking into 401K for eligible employees as well as dental insurance.

**Old Business:**

**Bldg. & Grounds:** Committee has accomplished the following: Side door at yellow house has been made workable, so children can go in an out there (still needs to be painted). Yellow house has been power washed and gutters have been cleaned. Carpets in both buildings have been shampooed. New heavy duty garbage cans have been purchased, as well as a new box for corrugated cardboard (still to be put together). New fencing is being purchased for area around air conditioning at yellow house. Casey has met with electrician in regard to heat tape on sections of main building roof to avoid ice jam in gutters, which present a dangerous situation at side door of building.

**New Business:**

**Public Relations:** Annual Appeal – No action due to absence of Stephanie. Brian & Casey & Stephanie will work on letter, so we can have it out in early October. If we have to pay for a new list, then so be it. Discussion held re: an event for Fayne & Ross in early Nov. (before they go to Florida). Brian to check with Dave Daniels in this regard. It was suggested to keep it small & possibly at Dover Furnace. Something more elaborate in the future.

**Friend’s Group:** Brian has 3 people lined up and is asking for input from Board. A work in progress.

**Budget:** Discussion when full board is here

Meeting Adjourned at 8:30 with motion by Brian Smith and 2nd by Cliff Johnson.

Respectfully Submitted by: Verna Carey, Secretary

**Next meeting is scheduled for Sept. 11, 2014.**