**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**July 9, 2014**

**Attendees:** Verna Carey, Karen Franco, Dennis Munnelly, Brian Smith and Casey Conlin (Director)

**Absent:** Frank Sinisi and Cliff Johnson and Janet Prince

**Excused:** Stephanie McLaughlin

**Trustees Emeritus:** George M. Coulter and Betsy Brockway

Meeting opened at 7:00 with Pledge of Allegiance.

**Minutes of Previous Meeting** (April): No meeting in June and meeting notes from Brian for May meeting as there was not a quorum to conduct a regular meeting. April minutes approved by Brian Smith and 2nd by Verna Carey All in favor.

**Director’s Report:** In addition to Casey’s report, it was agreed upon to get rid of credit card machine and use hand held scanner for any credit requirements by patrons. Could also be used for fines. For those not in attendance, contact Casey for a copy of his report. Approval of report by Brian Smith & 2nd by Karen Franco.

**Treasurer’s Report:** No action, due to absence of Treasurer.

**Old Business:**

**Book Sale Follow-up:** Committee has met and prepared a suggested plan of action for next year, which will be attached to Secretary’s minutes.

**New Business:**

**Building and Grounds:** Requests were made to committee to: have gutters cleaned, Casey meet with electrician (Dennis to contact electrician), have carpet cleaned, power washing of yellow house, have additional black fence purchased, have side door at yellow house made workable, a new box for recycling and new garbage cans. Will be done by Dennis and Verna.

**Public Relations:** Annual Appeal – No action due to absence of Stephanie.

**Friend’s Group:** Need a strong core. Brian is working on this.

Meeting Adjourned at 8:30 with motion by Brian Smith and 2nd by Karen Franco.

**Next meeting is scheduled for August 14, 2014. It is extremely important that you attend every meeting, as there is much to be done in the coming months and we need every trustee to participate.**