**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**April 13, 2016**

**Attendees:**  Verna Carey, Karen Franco, Stephanie McLaughlin, Dennis Munnelly, Nick Robertshaw, Frank Sinisi. Susan Stone and Casey Conlin (Director)

**Excused:** Brian Smith

**Absent:** Cliff Johnsen and David Potter

**Guests:** Rebecca Aldrich, MHLS and Sharon Donofsky, Fund Raiser

Meeting opened at 6:47 p.m. with Vice Pres. Frank Sinisi presiding.

**Minutes of Previous Meeting**: Motion to approve by Karen Franco & 2nd by Nick Robertshaw... All in favor.

**Fund Raising**: Our guest speaker, Sharon Donofsky of Danosky & Associates made a presentation regarding how her firm goes about fund raising. One of the highlights was that we do no fund raising until she has gone to each one of our potential donors, personally. Her firm will put together a list of approx. 25 people to go and speak with, after a feasibility study has been done. These are just brief highlights of her presentation, however, Rebecca Aldrich from MHLS was there to listen and thought she gave a very good presentation, but felt we should check out a couple more people before making a decision. Some of the trustees felt she was the right person because she had lived in Pawling, however, Rebecca felt we should look further and she was willing to give us some suggestions. Rebecca also suggested we apply for Construction Loan thru MHLS in phases, write to Assemblyman as soon as possible, and check out Economic Development Funds. She is willing to help us in any way possible.

**Director’s Report:** Casey highlighted his report because it contained info from March and April**,** as we did not have a meeting in March.This report has been provided to all trustees and was approved by Verna Carey and 2nd by Stephanie McLaughlin. All in favor. Casey asked the Board for approval of two new employees Bethany Mahoney for Summer Children’s programs and Justina Yeung as a clerk. This was approved unanimously by all trustees.

**Treasurer’s Report:** Submitted by Nick Robertshaw and spending on target. No audit report yet. Motion to approve by Frank Sinisi and 2nd by Verna Carey.

**Old Business:**

**Public Relations:** Annual report to community will be out by June 1st, before Book Sale scheduled for July,

**Book Sale:** The committee has chosen Mizzentop again, but was unable to get space until July 9th & 10th and July 16th & 17th. Please all trustees be available for those 2 weekends and the 3 days ahead of July 9th. This is a joint effort.

**New Business:**

Was at beginning of meeting with our guest speaker.

Meeting adjourned at 9:47 p.m. with motion by Stephanie McLaughlin and 2nd by Karen Franco.

**Respectfully submitted by: Verna Carey, Secretary**

**NEXT MEETING Monday, May 9, 2016 @6:45 PM.**

Keep in mind: Trustee’s dinner at Culinary on May 12th