

PAWLING FREE LIBRARY

Board of Trustees
Minutes of Meeting
Dec. 12, 2013

Attendees: Verna Carey, Karen Franco, Cliff Johnson, Stephanie McLaughlin, Dennis Munnely, Janet Prince, Frank Sinisi, Brian Smith and Casey Conlin (new director)

Trustees Emeritus: Dr. George M. Coulter and Betsy Brockway

Meeting was called to order @6:45 p.m. with the Pledge of Allegiance.

Minutes of Previous Meeting approved by Brian Smith and 2nd by Cliff Johnson. All in favor.

Director's Report: Our new Director indicated that he had a conversation with each of the employees and seemed pleased with all their responses. He indicated that certain lights in the library are inadequate and need new bulbs. He made a trip to H.G. Page and they do not have any bulbs that would fit sockets. Dennis (Bldg. & Grounds Comm.) was asked to get in touch with an electrician to remedy the situation. Report accepted by Brian and 2nd by Verna. All in favor.

Treasurer's Report: Report tabled until January when budget will also be presented to board. Due to untimely resignation of Director, some logistics need to be looked into to complete 2014 budget.

Old Business:

New Director : Our new Director was formally introduced to the Board at the beginning of the meeting.

Expansion Committee Summary: Committee met and Brian is in the process of preparing the RFP for the two architects we have chosen to receive our specifics. Brian handed out a draft for directors to make comments on, if necessary. More in the future.

Annual Appeal: As of this meeting, the library has received \$6,100 in donations.

Computers: Brian explained to Casey that Mike Pepper is our computer technician and that they should get together and discuss updating our present computers.

Public Relations: Stancey Duhamill (SPELLING ?) has been contacted re: boxes to be placed on trail for day walkers. Dennis is going to talk to Pete Murowski of Native Landscaping to see if he has an ideas about placing the boxes, come spring, because Pete's business is right near entrance to trail.

Bldg. & Grounds: Gutters have been cleaned. Carpets in yellow house and library have been cleaned. Carpet cleaners recommend we clean front area at least twice a year, as it was very dirty.

Christmas Book Sale: Proceeds of \$715 with special thanks to Karen Franco and Sue Smith for Their extra work on sale.

New Business:

Meet & Greet for Casey: Plans are for it to be held in February. Plans are in the works, Final date in near future.

Adjourn: Motion by Brian Smith and 2nd by Karen Franco.

Respectfully Submitted by: Verna J. Carey, Secretary

Next meeting will be January 9th @ 6:45 p.m.