**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**Dec. 11, 2014**

**Attendees:** Verna Carey, Karen Franco, Stephanie McLaughlin, Dennis Munnelly, Janet Prince, Nick Robertshaw, Brian Smith and Casey Conlin (Director)

**Absent:** Cliff Johnson & Frank Sinisi

**Trustees Emeritus:** George M. Coulter, D.D.S. and Betsy Brockway

Meeting opened at 6:50 with Pledge of Allegiance.

First order of business was re-election of Verna Carey as Trustee. Motion by Brian Smith w/2nd by Karen Franco. All in favor

**Minutes of Previous Meeting**: Approved by Brian Smith & 2nd by Karen Franco. All in favor.

**Director’s Report:** This report has been sent to all trustees and was approved by Brian Smith and 2nd by Verna Carey. . All in favor.

**Treasurer’s Report:** Brian asked Trustees if they were happy with budget and after short discussion, Brian made a motion to approve budget, with a 2nd by Stephanie McLaughlin. All in favor.

**Old Business:**

**Annual Appeal:** We have received $2,645 at this point in time.

**Xmas Book Sale:** Final tally is still not available as credit card purchases are not yet recorded, but in neighborhood of $850 - $900.

**Public Relations:** Nothing specific. Committee will start working on annual report to community. Stephanie McLaughlin has agreed to ask Bob Reilly for tapes of interviews of various members of the community.

**Personnel Committee**: Committee is working on changes to personnel policies.

**New Business:**

**Treasurer Position**: Nick Robertshaw will be taking over as Treasurer on Jan. 1, 2015 in place of Janet Prince.

**Architect Update**: Brian spoke with Architect and she indicated they are working on Master Plan, and we should be presented with this the 1st week in January**.**

Motion to Adjourn by Brian Smith and 2nd by Karen Franc @ 7:40 p.m.

Respectfully Submitted by: Verna Carey, Secretary

**Next Meeting January 8,2015 @ 6:45 p.m.**