**PAWLING FREE LIBRARY**

**Board of Trustees**

**Minutes of Meeting**

**January 13, 2016**

**Attendees:**  Verna Carey, Stephanie McLaughlin, Dennis Munnelly, Frank Sinisi, Nick Robertshaw, Brian Smith, Susan Stone and Casey Conlin (Director)

**Excused:** Karen Franco

**Absent:** Janet Prince and Cliff Johnson

**Guests:** Edward Hauser and David Potter

**Trustees Emeritus:** George M. Coulter, D.D.S. and Betsy Brockway

Meeting opened at 6:47 p.m.

**Minutes of Previous Meeting**: Tabled until next meeting, as no one received them in their E-mail. Will be re-sent.

**Director’s Report:** It is important to note in this report how much is being done by the library to engage the children of our community. This report has been provided to all trustees and was approved by Brian Smith and 2nd by Verna Carey. All in favor.

**Treasurer’s Report**: A motion was made by Brian Smith to file this report and 2nd by Verna Carey. All in favor.

**Old Business:**

**Renovations:** Ed Hauser went over the new revisions to the drawings, for our future renovations, with numerous comments by the board.

A few copies of “white paper”, prepared by Karen Franco, were distributed by Brian and will be sent to all trustees for review. This will be one part of our fund raising efforts.

**New Business:**

**Monthly Newsletter:** Considerable discussion between Casey, Susan and Stephanie as to how they will implement our new newsletter. This is a tool to let the public know what is going on at the library, especially for those who do not use the library on a regular basis. This newsletter will be found online and the committee is anxious to put together a list of recipients who will receive this each month.

**Election of Officers:** Tabled until next month.

Meeting adjourned at 7:59 p.m.

Respectfully submitted by: Verna Carey, Secretary

**NEXT MEETING FEBRUARY 11, 2016 @6:45 PM.**